

Committee: Executive
Date: Monday 6 October 2014
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Barry Wood (Chairman)	Councillor G A Reynolds (Vice-Chairman)
Councillor Ken Atack	Councillor Norman Bolster
Councillor John Donaldson	Councillor Michael Gibbard
Councillor Tony Ilott	Councillor Kieron Mallon
Councillor D M Pickford	Councillor Nicholas Turner

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. **Minutes** (Pages 1 - 14)

To confirm as a correct record the Minutes of the meeting held on 1 September 2014.

6. **Chairman's Announcements**

To receive communications from the Chairman.

7. **Customer Satisfaction Survey Results 2014** (Pages 15 - 124) **6.35pm**

Report of Head of Transformation

Purpose of Report

To update the Executive on the results of the annual satisfaction survey and identify any areas to be reflected in future business and/or performance plans.

Recommendations

The meeting is recommended:

- 1.1 To note the results of the customer survey, with particular reference to improvement in areas that were identified as priorities as an outcome of the survey undertaken in 2014.
- 1.2 To agree the priorities and areas of focus for future action as set out in paragraphs 3.5 and 3.6.

8. **Performance Report 2014/15 Quarter One** (Pages 125 - 150) **6.45pm**

Report of Head of Transformation

Purpose of Report

This report covers the Council's performance for the period 01 April 2014 – 30 June 2014 as measured through the Performance Management Framework.

Recommendations

The meeting is recommended:

- 1.1 To note the many achievements referred to in paragraph 3.1.
- 1.2 To identify any performance related matters for review or consideration in future reports identified in paragraph 3.2.

9. **Quarter 1 2014/15 Financial Performance** (Pages 151 - 156) **6.55pm**

Report of Director of Resources

Purpose of Report

This report summarises the Council's Revenue and Capital position, treasury management and procurement performance for the first three months of the financial year 2014-15 and projections for the full 2014-15 period.

To receive information on treasury management performance and compliance with treasury management policy during 2014-15 as required by the Treasury Management Code of Practice.

Recommendations

The meeting is recommended:

- 1.1 To note the projected revenue and capital position at June 2014.
- 1.2 To note the quarter 1 (Q1) performance against the 2014-15 investment strategy and the financial returns from the funds.
- 1.3 To note the contents and the progress against the Corporate Procurement Action Plan (detailed in Appendix 1).

10. Budget Strategy 2015 to 2016 and Beyond (Pages 157 - 168) 7.05pm

Report of Director of Resources

Purpose of Report

To inform the Executive of the service and financial planning process for 2015-16, to approve the 2015-16 budget strategy and to agree the budget guidelines for issue to service managers to enable the production of the 2015-16 budget.

To present the most recent Medium Term Revenue Plan (MTRP).

To consider the Council Tax Reduction Scheme for 2015-16.

To agree the Council's approach to Business Rates pooling for 2015-16.

Recommendations

The meeting is recommended:

- 1.1 To note the updated MTRP for the Council's revenue budget for 2015-16 to 2019-20.
- 1.2 To endorse the overall 2015-16 budget strategy and service and financial planning process set out in the report.
- 1.3 To consider and agree the proposed budget guidelines and timetable for 2015-16 (Appendices 1 and 2).
- 1.4 To agree to consult on the retention of the current Council Tax Reduction Scheme (CTRS) for 2015-16 and delegate authority to the Director of

Resources in consultation with the lead member for Financial Management to make the final decision on the scheme.

- 1.5 To delegate authority to the Director of Resources in consultation with the lead member for Financial Management to make the final decision on Business Rates pooling for 2015-16.

11. Outcome of the Review of Flooding at Hanover Gardens, Bicester 7.15pm
(Pages 169 - 184)

Report of Commercial Director (Bicester)

Purpose of Report

To update on the outcome of the investigation into the root cause of the flooding at Hanover Gardens on 24 December 2013.

Recommendations

The meeting is recommended:

- 1.1 To note the proactive response provided by Cherwell District Council to assist the residents and management team at Hanover Gardens.
- 1.2 To note the outcome and recommended actions from the Environment Agency Report in Appendix 1.
- 1.3 To note that the Council has agreed to run an information campaign in October 2014 throughout the District on the importance of preventing debris from entering the River Bure.
- 1.4 To note that a partnership meeting with all interested parties continues to monitor any outstanding actions and the Council has representation through the Head of Housing and Regeneration.

12. Hanwell Fields Community Centre Solar Panels 7.25pm

** Please note this report will follow as the financial information is currently being finalised **

Report of Director of Community and Environment

13. Exclusion of the Press and Public

The following reports contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider them in private or

in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that these items be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

14. South West Bicester Sports Village 7.35pm

** Please note this report will follow as discussions are ongoing **

Exempt Report of Director of Community and Environment

15. Woodgreen Leisure Centre (Pages 185 - 188) 7.45pm

Exempt Report of Director of Community and Environment

(Meeting scheduled to close at 7.55pm)

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

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